



# VOLUNTEER SERVICE AGREEMENT

DATE: \_\_\_\_\_

**PARTIES:** This agreement is between **HH ENDEAVORS ORG** hereinafter referred to as “Charity” and the below individual hereinafter referred to as “volunteer.”

NAME	DOB	LFOUR SSN	TELEPHONE #

**WITNESSETH:** Whereas, volunteer intends to donate services to the charity identified above, and said charity intends to accept the donation of volunteer’s services.

**AGREEMENT:** NOW THEREFORE, in consideration of the mutual promises, the parties hereto agree as follows:

1. Volunteer agrees to donate services to charity in the capacity below category and said services shall include, but may not be limited to, the following (X all that apply):

<input type="checkbox"/>	<b>ADMINISTRATION</b>	Administrative tasks related to HH Endeavors mission, telephone call center support and marketing
<input type="checkbox"/>	<b>TRANSPORTATION</b>	Providing transportation of program participants to key appointments
<input type="checkbox"/>	<b>EMERGENCY SHELTER SERVICES</b>	Providing coordination, receptionist, custodial, and delivery services related to program participant in coordinate shelter facilities

2. It is mutually and expressly understood that volunteer services shall be donated, and that said volunteer is not entitled to nor expects any present or future salary, wages, or other benefits for these voluntary services. Volunteer may be reimbursed for incidental expenses such fuel, lodging, and per diem in accordance HH Endeavors travel SOP.

3. Volunteer agrees to follow the supervision and direction of any personnel, employee, or volunteer, to whom volunteer has been assigned to perform services, and to participate in any training required by the charity in order to perform the voluntary services.

4. Volunteer agrees that he/she will not be considered to be an employee of the charity, for any purposes other than tort claims and injury compensation, while performing the above described voluntary services.

5. Volunteer further understands that if volunteer is responsible for injuries to third parties or damages to their property while acting outside the scope of assigned volunteer duties that said volunteer may be held personally liable for any monetary damages a court may award to the injured party.

6. It is further understood and agreed to by volunteer that the services rendered to the charity shall apply only in the case of liability arising out of the ordinary negligence that occurs during the scope of the volunteer’s services agreed to herein, and that in no way do any of these provisions apply for the benefit of volunteer, his/her heirs, executors or administrators in any action arising out of gross negligence, willful misconduct, or any other conduct on the part of said volunteer, which cause or may give rise to criminal liability.

7. Volunteer further agrees that volunteer will fully cooperate with the charity and its agents in any investigation, lawsuit, arbitration, or any other legal or quasi-legal proceedings that arise from the matters covered by this agreement. Volunteer further agrees to notify the charity immediately of any incident that occurs or may occur within the knowledge of the volunteer, which gives rise to liability on the part of the volunteer of the charity.

8. I understand that my volunteer assignment will begin on \_\_\_\_\_ and end on \_\_\_\_\_; and that I will spend approximately \_\_\_\_\_ hours per **day** or **week** (circle one) providing volunteer services. I also understand that my volunteer assignment may be terminated at any time by either party to this agreement.

9. In case of an emergency, the volunteer request HH Endeavors to contract the below individual.

NAME	RELATIONSHIP	TELEPHONE #

\_\_\_\_\_  
PARENT OR GUARDIAN SUGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF [PERSON AURTHORIZED]

\_\_\_\_\_  
DATE

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<b>VOLUNTEER SERVICE RECORD</b>			
<b>NOTE: TO BE COMPLETED AT THE END OF THE VOLUNTEER'S SICE BY THE VOLUNTEER AND SUPERVISOR.</b>			
<b>VOLUNTEER TIME DONATED</b>			
<b>YEARS</b>	<b>WEEKS</b>	<b>DAYS</b>	<b>HOURS</b>
			<b>TERMINATION DATE</b>
<b>VOLUNTEER SIGNATURE</b>			
<b>SUPERVISOR CERTIFICATION</b>			
<b>PRINT NAME / SIGNATURE</b>			<b>DATE</b>