



# PARTNERSHIP AGREEMENT

OFFICE OF COMMUNITY INVOLVEMENT  
JACKSONVILLE, FL 32209

## I. DEFINITIONS:

- a. Program Participant (PP) refers to an individual or family that meets disaster survivor or poverty guidelines established by a federal, state, local, or territorial government.
- b. Referral Agency (RA) refers to the agency or entity that initially screens or verify program participant eligibility for non-profit organization services. Referral agency may be a government, religious, or community social services organization.
- c. Nonprofit Service Organization (NPSO) refers to the nonprofit organization providing social or crisis intervention services. Throughout this agreement HH Endeavors Org is the NPSO.

**II. PURPOSE:** The purpose of this agreement is to establish a criteria for HH Endeavors Org to engage with community partners to identify eligible program participants for HH Endeavors Org services. Typically, a program participant's income is below the federal poverty guidelines outlined at <http://aspe.hhs.gov/poverty/figures-fed-reg.cfm>, unless there are extenuating circumstance determined by the referral agency.

**III. TERM:** This agreement is effective upon signatures of authorized personnel and shall continue for an indefinite period unless terminated by either signatory or designated representative. This agreement should be reviewed at least annually for changes and updates.

## IV. PROGRAM PARTICIPANT ELIGIBILITY:

<b>EMERGENCY SHELTER</b>	Community residents whose domicile is not habitable due to disaster, flood, or fire. Temporary shelter is provided for up to 7-days at no cost to program participant.
<b>FINANCIAL ASSISTANCE</b>	Food vouchers are provided to emergency shelter residents displayed by disaster, flood, or fire. Vouchers are in limited supply and are provided based on availability.
<b>MENTORSHIP/SUPPORT SERVICES</b>	Emergency shelter and displaced community residents that require access to computers, internet, telephone, and notary services.

**V. SERVICE AVAILABILITY:** HH Endeavors is a nonprofit organization that has limited resources. This agreement does not guarantee the referral agency or program participant the services will always be immediately available upon request. HH Endeavors will strive to work with partners to fulfill service requests.

## VI. AUTHORIZED SIGNATORIES:

NON PROFIT SERVICE ORGANIZATION:

REFERRAL AGENCY:

<b>FULL NAME</b>	<b>FULL NAME</b>
<b>SIGNATURE</b>	<b>SIGNATURE</b>
HH ENDEAVORS ORG (904) 410-4303	
<b>ORGANIZATION NAME / TELEPHONE #</b>	<b>ORGANIZATION NAME / TELEPHONE #</b>
<b>DATE</b>	<b>DATE</b>